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SEEING IS BELIEVING

Don't just take our word for it, see it for yourself! Friargate Court offers face-to-face viewings, 7 days a week.

Viewing appointments can be booked in advance direct with the team:

 lettings@portergatepm.com  07842 588 355  01772 754260

Our team would love to meet you, but we understand it's not always possible before you move.

For those unable to attend a face-to-face viewing, why not take the chance to explore Friargate from the comforts of your own home?

Try out the 360° virtual tour featured on our website!



READY TO PROCEED?

Once you've decided your ideal contract length and room, you're ready to begin securing your new home!

To officially reserve your room, you'll need to complete and return all forms in this document, found on pages 6 - 12.

You'll also need to pay a holding deposit of £100, which acts to secure your reservation as we complete your application. This payment is then used towards your first week's rent.

Payment details can be found on page 13 of this document.

Join our virtual communities!



@FriargatePreston

COMPLETING THIS PACK

For those without access to a printer we recommend using a free-to-use and secure online PDF editing programme such as PDF Escape:

<https://www.pdfescape.com/windows/>

From here you'll be able to upload and edit the application pack, and download the completed version as a PDF ready to email back to us - lettings@portergatepm.com

REMEMBER!

We are here to help. For assistance, please contact our team:

+447842 588 355

01772 754 260

lettings@portergatepm.com



TENANT INFORMATION FORM

NAME:

DATE OF BIRTH: GENDER: M F

NATIONALITY:

CURRENT ADDRESS:

TIME AT ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE? IF YES, PLEASE PROVIDE DETAILS & DATES:

ID TYPE: PASSPORT DRIVING LICENSE BIRTH CERTIFICATE

MOVE IN DATE:

CONTRACT LENGTH:

DOCTORS NAME:

SURGERY ADDRESS:

PHONE NUMBER:

MEDICAL CONDITIONS OR ALLERGIES:

EMERGENCY CONTACT INFORMATIONNAME: RELATIONSHIP: CONTACT NUMBER: EMAIL ADDRESS: HOME ADDRESS: **YOUR EMPLOYMENT DETAILS**EMPLOYERS NAME: YOUR JOB TITLE: EMPLOYMENT START & FINISH DATES:

TYPE OF EMPLOYMENT:

(please tick) FULL TIME PART TIME TEMPORARY PERMANENT**RENT PAYMENT OPTIONS** PAYMENT UPFRONT, IN FULL MONTHLY OTHER
(please specify)

TENANT'S AGREEMENT

I, the undersigned, declare that the information given above is true and to the best of my knowledge. I authorise you to obtain any relevant information from any of the above parties and hereby authorise any of the above to release such details. I also understand as I am a key worker I will be asked to provide a UK resident guarantor who must be a homeowner or renting.

Please note all of our contracts are for a fixed period and cannot be cancelled, altered or revoked. To be released from a contract your option is to find a suitable replacement tenant.

DATE:

TENANT NAME:

TENANT SIGNATURE:



FLATMATE SURVEY

We think it's important you get on with your flatmates, which is why we use the flatmate survey. Seeking to determine who you are best suited to, this survey aims to get the most out of your living experience with us. All answers will remain confidential.

Please answer the following questions to help us match you with similar flatmates.

NAME:

AGE:

HOW DID YOU FIND US?

- SOCIAL MEDIA SEARCH ENGINE REFERRAL
 AGENCY UNIVERSITY OTHER

HOW MANY FLATMATES WOULD YOU PREFER TO LIVE WITH?

- 3 4

WOULD YOU PREFER TO LIVE IN A QUIET CLUSTER?

- YES NO

WHAT AGE RANGE WOULD YOU PREFER YOUR FLATMATES TO BE?

- 18 - 20 21 - 23
 POST-GRADUATE NO PREFERENCE

DO YOU SMOKE?

YES

NO

HOW OFTEN DO YOU CONSUME ALCOHOL / HAVE A NIGHT OUT?

NEVER

MONTHLY

WEEKLY

TWICE A WEEK

OFTEN

ARE YOU PLANNING ON HAVING REGULAR VISITORS?

Please observe our overnight/visitor policy

YES

NO

DO YOU HAVE ANY GENDER PREFERENCE FOR YOUR FLATMATES?

YES *please specify*

NO

DO YOU HAVE ANY OTHER COMMENTS ON YOUR LIVING PREFERENCE?

Thank you for your participation!

We cannot guarantee these preferred living arrangements will be available but we'll try our best to accommodate. We promise to notify you with any issues.



EMPLOYMENT REFERENCE REQUEST FORM

PLEASE ENSURE ALL SECTIONS OF THE BELOW ARE COMPLETE ON BEHALF OF YOUR EMPLOYER REFERENCE.

DETAILS OF TENANT ACTING AS REFERENCE ON BEHALF OF

FULL NAME:

COMPANY:
(please also supply logo)

JOB TITLE

DATES OF EMPLOYMENT:

TYPE OF EMPLOYMENT: FULL TIME PART TIME TEMPORARY PERMANENT

CURRENT SALARY:

DO YOU CONSIDER THE APPLICANT TO BE TRUSTWORTHY?

YES NO

DO YOU CONSIDER THE APPLICANT TO BE HONEST?

YES NO

DO YOU HAVE ANY ADDITIONAL COMMENTS?

ABOUT YOU (THE EMPLOYER)

FULL NAME:

JOB TITLE:

COMPANY:

PHONE NUMBER:

EMPLOYER REFERENCE SIGNATURE

I declare that the information given above is true and to the best of my knowledge. I am aware that failure to provide accurate or truthful details will result in the termination of me being able to act as the reference for the named applicant.

Please note all of our contracts are for a fixed period and cannot be cancelled, altered or revoked. To be released from a contract your option is to find a suitable replacement tenant.

DATE:

EMPLOYER NAME:

EMPLOYER SIGNATURE:



PAYMENT DETAILS

WAYS TO PAY

- BANK TRANSFER
- INTERNET BANKING

BANK DETAILS

BANK ADDRESS:

RBS, 38 MOSELY STREET, MANCHESTER, M2 3AZ

ACCOUNT NAME:

PORTERGATE LETTINGS LTD

ACCOUNT NUMBER:

27340684

SORT CODE:

16-00-01

INTERNATIONAL BANK DETAILS

INTERNATIONAL BANK ACCOUNT NUMBER (IBAN):

GB08RBOS1600012740684

BRANCH IDENTIFIER CODE (BIC):

RBOSGB2L

IMPORTANT: TO REFERENCE YOUR PAYMENT PLEASE PROVIDE YOUR UNIQUE RESIDENT REFERENCE NUMBER. IF YOU DO NOT HAVE THIS PLEASE USE THE TENANT'S FIRST NAME INITIAL AND FULL SURNAME



DOCUMENT CHECKLIST

TO AVOID DELAYS WITH YOUR APPLICATION PLEASE ENSURE EACH OF THE FOLLOWING ARE PROVIDED ALONGSIDE RETURN OF THE TENANT FORMS.

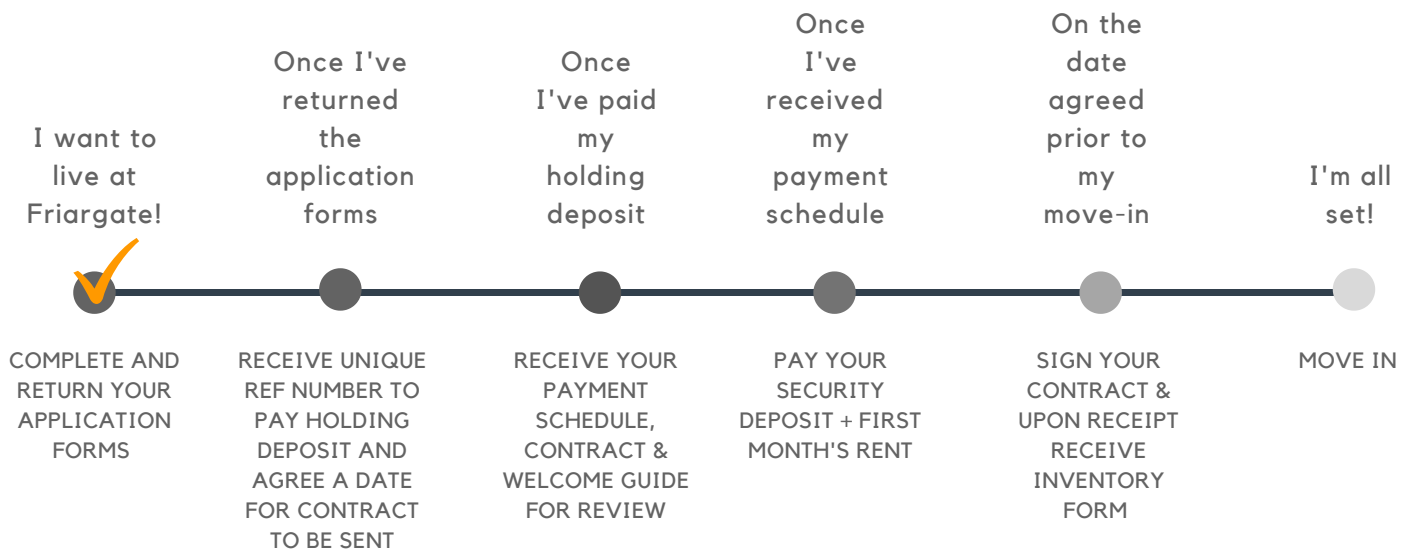
- FORM OF ID FOR TENANT
- LAST 3 MONTH'S WAGE SLIPS FOR TENANT
- COMPANY LOGO FROM EMPLOYER REFERENCE

ONCE ALL OF THE ABOVE STEPS ARE CHECKED YOU'RE READY TO RETURN THIS PACK & ACCOMPANYING DOCUMENTS TO OUR OFFICE!

WHAT'S NEXT?

Now you've completed your application pack you're probably wondering 'What's Next?'

We've outlined the full process and what you can expect in the coming weeks, below.



REMEMBER!

No matter where you are in the booking process, our team are here to help. For assistance, please contact the office:

+447842 588 355

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